

The Onondaga County Water Authority met in regular session on May 19, 2010. Members of the Authority present were R. Tomeny, F. Picardi, W. Simmons, E. Gilligan and S. Miller.

Others present: M. Hooker, A. Geiss, T. Pickard, G. Miller, and C. Marvin.

I. R. Tomeny called the meeting to order at 12:30 p.m.

II. Minutes of the regular Board meeting of April 14, 2010, were approved by all Members on Motion by S. Miller, duly seconded by F. Picardi.

Thereafter, on Motion by E. Gilligan, duly seconded by S. Miller, with all Members approving, the Board adjourned the regular Board meeting at 12:45 p.m., and convened as the Audit Committee. F. Picardi, Chair of the Audit Committee requested approval of the Audit Committee meeting minutes of April 14, 2010.

On Motion by S. Miller, duly seconded by E. Gilligan, the Minutes of the April 14, 2010 Audit Committee Meeting was approved.

On Motion by R. Tomeny, duly seconded by E. Gilligan, with all Members approving, the Board reconvened the regular Board meeting at 12:50p.m. Present were all Board members and staff previously noted.

III. Discussion of Board Member fringe benefits. On May 4, 2010, the Onondaga County Legislature resolved to eliminate fringe benefits for Members of the Onondaga County Water Authority effective July 1, 2010. On Motion by F. Picardi, duly seconded by E. Gilligan, with all Members approving the Board

RESOLVED, that effective July 1, 2010, all fringe benefits, including but not limited to health, dental, optical and life insurance for Board Members of the Onondaga County Water Authority, including persons newly appointed or reappointed, shall terminate; and it was further

RESOLVED, that the termination of said benefits shall be in accordance with law, including any COBRA rights; it was further

RESOLVED, that the Board Members shall continue to receive compensation in the form of salaries as established by the Onondaga County Legislature in previous Resolutions.

IV. M. HOOKER REPORTED:

- M. Hooker reviewed his Executive Director's report.
- Reviewed the responses to the request for proposals for Bond Underwriting. Mr. Marvin indicated that eight responses were received. J. Shehadi, OCWA's financial advisor, recommended RBC Capital Markets.

On Motion by S. Miller, duly seconded by E. Gilligan, with all Members approving, the Board approved the recommendation of RBC Capital Markets.

- Plan to move forward with defeasance of bonds and evaluated potential bonding for replacement of the Northern Concourse roof, Southern Branch pumping station and Westhill pumping station. Further approval by the Board will be required.
- E. Gilligan requested that Bids submitted for Board approval is summarized on a single sheet together with signed staff recommendations.

- Water sales are up for residential use due to adding the Limeledge and Marcellus water districts as well as slightly larger cycle this year versus last. Currently OCWA has 92,173 active accounts.
- ABB has purchased Ventyx; OCWA's billing software company, which should have no impact on our present integration with Banner. Further reviewed how Banner, Lawson and Maximo software's were integrated during the Conquest project.
- Distributed and presented an analysis of purchasing or leasing the Clay water system. Before finalizing, the Executive Director's recommendation, the Board requested that he meet with the Town Supervisor to answer several questions related to the financial review completed.
- Discussed the need for a rate study to determine how to change our billing structure particularly with respect to minimum bills. Staff will develop an RFP to send out to firms able to complete the study.
- OCWA Board members received a letter from NYS Assembly Members regarding the expansion of MWBE requirements for New York's public authorities. Follow-up information from the ABO indicates that this mandate only applies to state authorities, but not local authorities such as OCWA.

IV. A. GEISS REPORTED:

- Reviewed the Chief Engineer's Report.
- Provided an update on the Otisco Lake level which is currently at +3.75" which is above the historical norm.
- Western Tank project is on schedule to go online for July 7, 2010. Currently coordinating with MWB on the flushing and filling of the tank. Provided a summary of costs on an upcoming change order to include a new 100-foot radio antenna to provide better SCADA control.
- Eastern tank is on schedule with 17 out of 28 walls panels placed, the entire floor in place, one section of the roof in place with the second section to be done the week of May 17. Provided a breakdown of costs and reviewed change orders #3 for pipeline construction, \$209,074.24 and #4 for guard rails, \$2073.45.

On Motion by F. Picardi, duly seconded by E. Gilligan, with all Members approving, the Board authorized Change Orders #3 and #4.

- R. Tomeny requested that OCWA prepare and send an update on the Western and Eastern Tank Projects to Onondaga County Legislator, J. Corbett, and Chairperson of the Environmental Committee.
- Attended a recent Town of Schroepfel meeting to discuss the Town water district being brought up for another vote. It failed by only two votes when recently voted. OCWA advised the Town that OCWA is still interested in increasing the main line size to accommodate increased flow required for areas in our Northern service areas.
- Reviewed the Town of Lincoln request and met with the Town on May 5, 2010. Advised the Board that OCWA has limited water service to the landfill project. However, it appears that OCWA can serve Clockville and Nelson Heights. R. Tomeny commented that OCWA has an obligation to respond to requests regarding water service and it is up to the individual entities to get their approvals.

- G. Miller indicated that the Water Treatment Plant Upgrade is nearing completion. All six filters are operational producing quality water with extended runs. Discussed the paving and SCADA needs at the WTP and the related costs.

On Motion by S. Miller, duly seconded by W. Simmons, with all Members approving, the Board approved \$70,000.00 for paving and \$15,000.00 for SCADA software upgrades at the Water Treatment Plant.

V. LEGAL REPORT

- T. Pickard reviewed his Legal Report.
- Board Ethics reports are required to be submitted to the County this month.
- Reported that the Finger Lakes Railway trial has been postponed to August 23 and 24, 2010 due to the appraiser being ill.
- Requested Executive Session to discuss Finger Lakes Railway litigation.

On Motion by F. Picardi, duly seconded by S. Miller, with all Members approving, the Board adjourned the regular Board meeting and convened to Executive Session.

On Motion by W. Simmons, duly seconded by E. Gilligan, with all Members approving, the Board reconvened the regular Board meeting. Present were all Board members and staff previously noted.

- Reviewed the request received from Mr. Lotido for OCWA to abandon an easement on Fisher Road.

On Motion by S. Miller, duly seconded by E. Gilligan, with all Members approving, the Board authorized the abandonment of the easement on Fisher Road.

VI. HUMAN RESOURCES REPORT

- M. Hooker discussed the insurance rate renewal for Health, Dental and Vision.

On Motion by S. Miller, duly seconded by W Simmons, with all Members approving, the Board approved the 8.5% renewal increase as outlined for Health coverage.

On Motion by E. Gilligan, duly seconded by S. Miller, with all Members approving, the Board approved the 5% renewal increase for Dental and Vision coverage.

VII. UNFINISHED BUSINESS

- M. Hooker distributed the purchasing policy and presented proposed changes to OCWA's purchasing policy, raising the requirement for sealed bids on purchases, not related to construction, to \$20,000.

On Motion by E. Gilligan, duly seconded by S. Miller, with all Members approving, the Board approved the proposed changes to the outlined Purchasing Policy.

VII. NEW BUSINESS:

- Two Right(s) of Way was presented for the Authority's approval.

On Motion by S. Miller, duly seconded by E. Gilligan with all Members approving, the Board authorized M. Hooker to execute the following Right(s) of Way as outlined:

4100003 Kelly-Tobin Development Corp Lawton Valley Hunt, Sec. 15, T. Clay

4100004 Eldan Homes Crimson Ridge Subdiv. Ph. II, T. Lysander

- Two Developer Main Extension(s) were presented for consideration.

On Motion by E. Gilligan, duly seconded by S. Miller, with all Members approving, the Board authorized M. Hooker to execute the following Main Extension Contract:

4100003 Kelly-Tobin Development Corp. Lawton Valley Hunt, Sec. 15, T. of Clay

4100004 Dan Barnaba, Eldan Homes Crimson Ridge Subdivision, Phase II, T. of
Lysander

- BIDS Reviewed
- Bid #4 Electrical Work

On Motion by S. Miller, duly seconded by W. Simmons, with all Members approving, the Board approved the Bid of Huen Electrical, the lowest responsible bidder.

- Bid #5 General Mowing and Landscape

On Motion by W. Simmons, duly seconded by E. Gilligan the Board approved the Bid of Pro Maintenance Service, the lowest responsible bidder.

- Bid #6 Generator Maintenance

On Motion by F. Picardi, duly seconded by S. Miller, with all Members approving, the Board approved the Bid of Penn Power, the lowest responsible bidder,

- Bid #7 Radio Repairs

On Motion by S. Miller, duly seconded by F. Picardi, with all Members approving, the Board approved the Bid of Beckner Enterprises, the lowest responsible bidder.

- S. Miller requested that the Board send a letter to Jim Spencer commending his good work assisting the City of Oneida during the recent water main break and water outage.

On Motion by S. Miller, duly seconded by F. Picardi, the Board agreed to adjourn the meeting at 3:35p.m.

The next Authority meeting is scheduled for Wednesday, June 16, 2010 at 12:30pm

Respectfully Submitted,

Laurie Khanzadian, Recording Secretary