

The Onondaga County Water Authority met in regular session on October 28, 2009. Members of the Authority present were R. Tomeny, F. Picardi, C. Incaudo and H. Rosenthal.

Others present: M. Hooker, A. Geiss, T. Pickard, L. Khanzadian, and G. Miller.

I. R. Tomeny called the meeting to order at 12:30pm.

II. Minutes of the meeting of September 9, 2009 were approved by all Members on Motion by F. Picardi, duly seconded by C. Incaudo.

III. M. HOOKER REPORTED:

- Reviewed his Executive Director's report.
- Reviewed and provided an update on the Eastern and Western tank projects and the potential additional funding from the New York State Environmental Facilities Corporation (NYSEFC). NYSEFC has indicated that we may receive funding in the form of principal forgiveness through the American Recovery and Reinvestment Act (ARRA). The amount is currently being evaluated and will be determined after other projects are funded. The Western reservoir project is reportedly the last project on the list and will be funded with remaining money. The potential amount of principal forgiveness is in the range of \$3 to \$6.9 million.
- Provided an overview of the report prepared by C. Marvin "Investment Advisor Information". As routine expenditures in the construction fund substantially reduce the amount of money currently invested in the M&T investment account as well as severe decreases in interest yields on investments, it was discussed and decided to discontinue the M & T Investment services contract at this time, therefore, saving approximately \$6,000.00 per year. The service contract can be reinstated in the future.

On Motion by C. Incaudo, duly seconded by F. Picardi the Board agreed with the recommendation to discontinue the M & T Investment services.

- M. Hooker distributed and reviewed the 2010 OCWA budget. T. Geiss responded to inquiries from the Board on the purchase and sale of OCWA vehicles. Distributed a summary report on Vehicles as outlined in the 2010 budget. H. Rosenthal commented on OCWA continuing their effort in the purchase of fuel efficient vehicles. T. Geiss commented that OCWA had downsized several vehicles in 2009. R. Tomeny requested a motion to approve the budget as outlined.

On Motion by C. Incaudo, duly seconded by H. Rosenthal with all Members approving, the Board approved the 2010 OCWA budget as presented and outlined.

- Reported that when Limeledge and the Village of Marcellus, (should the Village sign the lease) are added as customers it will increase our accounts by an additional 1000 customers.
- Reported that a public meeting is scheduled for 10/29/09 with Town and Village Marcellus residents regarding the operation of their water systems.
- Continue to work with C. Marvin on the rate schedule change proposal.
- Town of Clay Supervisor, D. Ulatowski has a sample lease agreement and the requested information on operations, capital improvements etc. for review.

- Reported, as of October 23, 2009, the active accounts at 91,010 and metered accounts at 89,703.
- Reminded the Board of the Oneida District Boy Scouts of America breakfast on November 10, 2009, honoring former Onondaga County legislator Bill Sanford.
- Distributed the water sales analysis report for September 2009. Discussed that the average bill for a three month period is \$45. Industrial sales have been impacted by water conservation measures in the Anheuser Busch operations. Residential sales have been impacted by a summer of intermittent rains reducing the need for lawn and garden watering.
- Informed the Board of the security improvement project status and implementation of electronic access to our Northern Concourse building, effective November 3, 2009. Distributed key fobs to Board members and collected keys.

#### IV. A. GEISS REPORTED:

- Reviewed his Chief Engineer's Report.
- Informed the Board of the recent supervisory asbestos training.
- Provided an update on the Village of Marcellus and the lease of the water system which is tentatively set for December 1.
- Reported that OCWA recently received a warning from the Public Service Commission due to OCWA personnel inadvertently hitting a gas line. OCWA has provided onsite training through Dig Safely for all staff that works at or near excavated sites.
- G. Miller provided an update on the Capital projects, specifically on the improvements at the water treatment plant:
  - Filters 5 & 6 are online and performing well.
  - New liquid chlorine system is operational at the WTP.
  - Filter 4 is now being rehabilitated.
  - Paving is underway at the intake site.
  - Roof extension on building #2 is under construction.
- Discussed the award announcement of 2009 Emergency Repair project of the Year given to OCWA from CNY APWA. This was awarded to OCWA for the response and repair of a 24-Inch Transmission Main. This award will be presented at the APWA branch annual fall banquet on November 19, 2009 at the Rusty Rail in Canastota.

#### V. LEGAL REPORT

- T. Pickard reviewed his Legal Report.
- Provided an update on the Village of Marcellus lease agreement and the easement and permit to construct agreements. The Village is presently reviewing the lease agreement with a potential operations transition date of December 1, 2009.

On Motion by C. Incaudo, duly seconded by H. Rosenthal the Board agreed to authorize M. Hooker to execute the stand alone lease agreement as presented by Legal Counsel.

On Motion by H. Rosenthal, duly seconded by C. Incaudo, the Board agreed to approve the easement and permit for the Village of Marcellus to construct a pumping station on OCWA property as outlined.

- Counsel discussed the need for State legislation for OCWA to serve the Town of Constantia. The Town has requested such authorization from the NYS Legislature; however, the bill has not moved beyond the Assembly committee.

VI. HUMAN RESOURCE REPORT

- L. Khanzadian reviewed report
- Reminded everyone at the meeting that the Flu vaccine clinic scheduled for November 3, 2009 has been cancelled due to the limited availability of the vaccine. Community Hospital has advised OCWA that if they receive additional supplies they will contact us and re-schedule.
- Reviewed the personnel activity specifically the recent retirement and recruiting that is going on.
- Updated the Board on the recent Teamster negotiation meetings and the exchange of issues for review and discussion.

VII. NEW BUSINESS:

- H. Rosenthal discussed attending a session on Strategic planning while attending a recent AMWA meeting. She recommended that OCWA, as an organization, consider developing a strategic planning process. Discussion of evaluating Facilitators and establishing a representative group from OCWA to define a strategic approach. Suggested for continued discussion at the next Board meeting. Also consider an RFP for a Strategic planning facilitator.
- T. Geiss reviewed in detail the Western Tank Change order #1 that resulted in a credit of \$14,801.39 for structural fill under tank.
- T. Geiss reviewed the Eastern Tank Change Order #2 as outlined and distributed including modifications/additions of the storm water pollution prevention plan (SWPPP) Permit, totaling \$101,579.07. Also reviewed the additional work involved in rock removal to complete tank excavation, totaling \$67, 119.19. The total amount for change order #2 is \$168,698.26.

On Motion by F. Picardi, duly seconded by C. Incaudo, with all Members approving, the Board authorized, as recommended by OCWA Engineer, Change Order #2 for the Eastern tank as outlined.

- Three Right(s) of Way were presented for the Authority's approval.

On Motion by C. Incaudo, duly seconded by F. Picardi, with all Members approving, the Board authorized M. Hooker to execute the following Rights of Way.

4090035	Combat Construction, LLC	8" Ext., Waterhouse Landing, Phase 1
4090040	Kelly-Tobin Development Corp.	8" Ext. Lawton Valley Hunt, Sec. 16
4090042	John E. Fisher	8" Ext. Shadow Hill @ Stonegate Heights, Sec. 3A

- Four Developer Main Extensions were presented for consideration.

On Motion by F. Picardi duly seconded by C. Incaudo, with all Members approving, the Board authorized M. Hooker to execute the following Main Extension Contract:

4090040	Kelly-Tobin Development Corp.	8" Ext. Lawton Valley Hunt, Sec. 16
4090035	Combat Construction	8" Ext. Waterhouse Landing, Phase 1
4090027	Forbes Homes	8" Ext. Minoa Farms, Sec. 3A
4090042	John E. Fisher Ventures	8" Ext., Shadow Hill @ Stonegate Heights, Sec. 3A

- Five bids were presented for review and consideration.
- Bid # 11 Water Meters 5/8" – 2" T. Pickard reported that the low bid, submitted by Sensus USA, Inc was not responsive for the following reasons:
  - Technical specifications not met for 1 ½" and 2" Turbine Type Meters. The Sensus bid on these was based on OMNI specifications in lieu of the Turbine specifications for 1 ½" and 2" meters. The specifications in question concern the case cover, measuring chamber, remote encoder registers and manufacturer requirements.
  - No bid on line item #19 (remote touch pads) and line item #20 (2" bronze meter strainers). Rather than bidding on each item as a separate entity, items were included as part of Touchread and OMNI Meter Systems respectively. As a result, no bid prices were included in the total unit bid for each item and in the grand total for the entire bid listing.

Counsel and staff recommend that the next lowest bid responsive to the specifications, TI Sales, Inc (\$260,081.91) are awarded the contract.

On Motion by H. Rosenthal, duly seconded by F. Picardi, with all Members approving, the Board authorized upon recommendation from OCWA management and counsel, to dismiss the low bid as a non-responsive and award to the next lowest responsible bidder. Bid will be awarded to the lowest responsible bidder, TI Sales

- #12 Water Meters 3" – 10" (TI Sales, Inc. \$146,103.45)
  - #13 Radio Read Meter Systems W/MIU, MXU (TI Sales, Inc. \$224,731.71)
  - #14 Radio Read Meter Systems W/Integrated Ecoder (TI Sales, Inc. \$276,436.39)
  - #15 Omni Meter 1 ½" – 6" (Sensus USA, Inc. \$73, 288.00)
- Reviewed bids sheets for bid number 12 through 15.

On Motion by F. Picardi, duly seconded by H. Rosenthal, with all Members approving, the Board authorized upon recommendation from OCWA management and counsel, to approve the outlined bids to the lowest responsible bidder, numbered 12, 13, 14, and 15.

On Motion by F. Picardi duly seconded by C. Incaudo with all Members approving, the Board agreed to adjourn the meeting at 3:10p.m.

As there was no further business to come before the Authority, the meeting was adjourned. The next Authority meeting is scheduled for Wednesday, November 18, 2009 at 12:30 p.m.

Respectfully Submitted,

Laurie Khanzadian, Recording Secretary

