

Minutes of a Meeting of the Governance Committee Onondaga County Water Authority

A meeting of the Governance Committee of the Board of the Onondaga County Water Authority was convened on March 17, 2010 at 3:15 pm at the office of the Authority located at 200 Northern Concourse, Town of Salina, New York. Ferdinand L. Picardi, Chairperson of the Audit Committee, presided. Present were the following Committee Members:

Ferdinand L. Picardi, Chairperson
Robert F. Tomeny
Wayne G. Simmons
Eileen Gilligan
Susan Miller

Also in attendance were the following staff persons:

Michael E. Hooker, Executive Director
Anthony J. Geiss, Jr., Deputy Executive Director
Terry R. Pickard, Legal Counsel
Laurie Khazadian, HR Administrator
Geoffrey G. Miller, Executive Engineer

Laurie Khazadian served as Secretary for the Committee.

1. Conflict of Interest and Code of Ethics

Mr. Pickard had distributed to Board Member and Officers copies of the Conflict of Interest and Code of Ethics at the January Meeting. Board Member and Officers were asked to sign a certificate to affirm receipt, review and agreement to the Conflict of Interest and Code of Ethics. A copy is filed with these Minutes. The Chairperson directed that the Conflict of Interest and Code of Ethics be distribute to Employees.

2. Training

The Chairperson encouraged Board Members to participate in State approved training (regarding legal, fiduciary, financial and ethical responsibilities) within one year of appointment. Board Members previously participating in training were encouraged to continue training, as it may be necessary due to regulatory and statutory training. Mr. Hooker noted that online training is available.

3. Acknowledgement of Fiduciary Dates and Responsibilities

The Chairperson distributed to Board Members a form prescribed by NYS ABO. Board Members were asked to review for signature at the full Board Meeting in April. It was noted that the form is required to be filed by May 9, 2010. A copy of the form is filed with these Minutes.

4. Model Governance Principles

The Chairperson distributed to Committee Members literature prepared by the NYS Committee on Public Authority Reform for review concerning Board Member responsibility. A copy of the literature is filed with these minutes.

There being no further business to come before the Audit Committee, the meeting adjourned at 4:00 pm.

Respectfully submitted

March 17, 2010

Laurie J. Khanzadian
Secretary